



# TIIS DOMESTIC STUDENT APPLICATION FORM

## Special Note to Applicant – Please use this application form if you are:

1. An Australian or New Zealand citizen (including dual citizens) or
  2. A permanent resident of Australia
- A. The application will not be processed unless all information and supporting documents are provided.
- B. Handwritten forms are not accepted, PLEASE PRINT CLEARLY.
- C. Submit your application at least 2 weeks before the intake commencement. Please check <https://www.tiis.edu.au/key-dates/>
- D. Email the completed application form along with supporting documents at [info@tiis.edu.au](mailto:info@tiis.edu.au)

## Section 1 – Student Personal Details

Family Name		Middle Name (if any)	
First Name		Language Spoken at Home	
Date of Birth (DD/MM/YYYY)		Gender	<input type="checkbox"/> Male
Unique Student Identifier(USI) (if any)			<input type="checkbox"/> Female
Citizenship Status	<input type="checkbox"/> Australian or New Zealand Citizen	<input type="checkbox"/> Other	<input type="checkbox"/> Others
	<input type="checkbox"/> Permanent Resident of Australia		

## Contact Details

Apartment/Unit			
Number and Street Name			
Suburb		Town/City	
State			
Post Code			
Telephone			
Mobile			
Email Address (Mandatory)			

## Section 2 – Emergency Contact in Australia

Please note that you must notify TIIS of change of your contact details including emergency contact within 7 days from date of change while enrolled at TIIS.

Name of the emergency contact			
Relationship		Email	
Address (including Postcode)			
Telephone		Mobile	



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## Section 3 – Which course would you like to apply for?

Please check [www.tiis.edu.au](http://www.tiis.edu.au) for detailed course information including course structure and entry requirements.

Course(s)	Proposed Commencement Date(s)
Are you planning to apply for CPL (Credit for Prior Learning)/RPL (Recognition of Prior Learning)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, complete TIIS CPL application form in accordance with TIIS CPL policy and procedure. Lodge the completed CPL application form together with this application form and relevant supporting documents. <a href="https://tiis.edu.au/forms/">https://tiis.edu.au/forms/</a>	

## Section 4 – Education Background

Please list all your previous academic qualifications. Please list the highest-level qualifications first.

Name of Qualification	Awarding Institution (Name, Location & Country)	Commencement Date (DD/MM/YYYY)	Date of Award (DD/MM/YYYY)	Language of Instruction

## Section 5 – Employment History

Please list your past employment history as listed below support your application.

Name of Employer	Position Held	Commencement Date (DD/MM/YYYY)	Date of Completion (if applicable) (DD/MM/YYYY)	Evidence attached

## Section 6 – Reason to Study

Please tick appropriate box

To get a job	<input type="checkbox"/>	It was a requirement of my job	<input type="checkbox"/>
To develop my existing business	<input type="checkbox"/>	I wanted to acquire additional skills & knowledge	<input type="checkbox"/>
To start my own business	<input type="checkbox"/>	For personal development	<input type="checkbox"/>
To get better job or promotion	<input type="checkbox"/>	Other reasons	<input type="checkbox"/>



## Section 7 – Application Supporting Documents

Please note that all relevant supporting documents must be provided for the application to be formally processed. If deemed necessary by the Program Coordinator, applicants will be invited to attend a screening interview in person or via video conference.

Documents	Please tick (if attached)
1. Completed TIIS application form (signed and dated)	<input type="checkbox"/>
2. A Resume	<input type="checkbox"/>
3. Certified copies of IDs (for 100 Point Identification Check)	<input type="checkbox"/>
4. Certified Copies of Previous Qualifications (Including Academic Transcripts)	<input type="checkbox"/>
5. Other Documents that might support your application.	<input type="checkbox"/>
<b>A Valid Email address of the student and a valid phone number must be provided for the student.</b>	

## Section 8 – Additional Notes

### A. Disability Assistance

Do you have a disability which may affect your learning? e.g. vision, hearing, mobility, learning difficulties, medical or other conditions	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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### B. Privacy Notice

TIIS collects personal information about you for the purposes of enrolling you into your chosen education course(s) or program(s) of study. Your enrolment may not be accepted if you do not provide all the information requested. We may also use your information to improve our products and services and offer you other products and services from our partners or suppliers which may be relevant to you. We may disclose personal information about you in accordance with our Privacy Policy including to your education agent, and to the Australian government as required or authorised by law. Our privacy policy contains detailed information about how you can access and collect the personal information we hold about you or make a privacy complaint. You may contact us for more information.

### C. Electronic communications

Regarding promotional material, please indicate:

I do not want to receive communication in any format from TIIS sent on behalf of its sponsors, partners or suppliers, or	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I do not want to receive communication in any format from TIIS about its own publications, information and events.	<input type="checkbox"/> Yes	<input type="checkbox"/> No



## D. Other information

## Section 10 – Applicant’s Declaration

### I declare that:

- I have read and understood the relevant course information brochure and other related information as available on TIIS website.
- I have met the entry requirements of the course(s) as stipulated in the course information brochure.
- The information supplied in this application is true and correct. I authorise that TIIS check and authenticate all the information provided in the application, including my previous academic records, employment references, etc.
- I will keep a copy of this application and all supporting documents for my own records.

### I am aware that:

- Any information supplied in this application may be provided to the Tertiary Education Quality Standards Authority (TEQSA) and the Department of Education, Skills and Employment or other authorized government agencies.
- Any incorrect information provided in the application may lead to a cancellation of this application, and/or void of any contract relationship between you and TIIS (if applicable), You, the applicant might not be able to reapply to TIIS.

### I understand that:

- I will have to enrol in online study mode.
- I am responsible for the genuine nature of all information that I have provided on this application form and that of the supporting documents as part of this application.
- I must meet TIIS academic progression requirements throughout my enrolment at TIIS.
- If I am accepted into a TIIS course of studies, I will be obligated to notify TIIS of any change of contact details within 7 days from date of event.

Name of Applicant		Signature of Applicant	
Date of Signature			